

The Mayor and Council of the Town of Centralhatchee met in regular session Monday, **August 7, 2017**, at 7:00 p.m., at City Hall with Mayor Barbie Crockett presiding.

Council present were Eley Loftin, Julia Hand, Pepper Jackson, Barbara Norwood, Walt Wiggins, and Clerk, Linda Rogers.

Visitors present: Mike Crockett, John Cash, Jimmy Free and Roni Tewksbury.

1. Mayor Crockett called the meeting to order, gave the invocation and Walt Wiggins led the pledge.
2. Public Comments - None

Minutes

1. Minutes from July 10, 2017, meeting approved as presented. There was a motion and second (E. Loftin/B. Norwood). The vote was unanimous.

Old Business

Library Renovations Update - Roni Tewksbury

- a. Ms. Tewksbury distributed the job description ad to the Mayor, Council Members, and City Clerk for review and stated as follows:

1. Branch Manager - \$9.50 per hour - 19.5 hours per week
2. Assistant - \$8.50 per hour - 19.5 hours per week
Temple Public Library operates with this type of schedule

Total Combined Yearly Salary - \$19,647.27

3. Teacher Retirement is a requirement for anyone hired to work 20+ hours per week
4. Recommended library being open 30 hours per week

Question - How do we differentiate between Branch Manager and Assistant positions.

Branch Manager and Assistant positions would be determined from the applications received. No separate application necessary for Assistant.

5. Responsibilities of an Assistant would involve shelving books, running desk, etc.

There was a motion and second (J. Hand/B. Norwood) to set the hourly wage for the Branch Manager at \$9.50 per hour and Assistant at \$8.50 per hour. The vote was unanimous.

In addition, Ms. Tewksbury reported she had met with the contractor who indicated they planned to begin next week and expected the renovations to take approximately 5 to 6 months. She stated they would place a storage POD on the property to store furniture items and books already catalogued for the library. Books currently housed in the building will be boxed and taken to Carrolton for cataloguing.

Clerk will notify Blossman Gas to remove the gas tank from 171 Notnomis Road. Mike Crockett asked Ms. Tewskbury to have the contractor notify him when the heat pump system is ready for removal because we plan to utilize the system in the Deputy Satellite Office.

New City Hall Updates

b. Mike Crockett reported he had met with Paul Cook and Steve Merna last Friday to discuss the final items on the punch list and provided the following:

1. Lobby/Main Level Floor

Merna would like to start on the lobby floor this Friday, if we could close the office at 12 noon and work through the weekend to finish the floor. The office could reopen Monday for business, with only light to normal foot traffic for 30 days to allow the floor finish to cure.

There was a motion and second (J. Hand/B. Norwood) to close the office at 12 noon on Friday, August 11th, to allow Merna the opportunity to start work on the floor. The vote was unanimous.

2. Issue with vanity trim pulling away from wall in the Men's Restroom downstairs.
3. HVAC system in Clerk's office not cooling properly.
4. Lower level windows have been cleaned.
5. Window on the main level will be cleaned once the floor has cured for 30 days.

Once this item is finished the Punch List will be 100% complete.

Sheriff's Office Alliance Monthly Report

c. No incidents to report for July.

Clerk reported she talked with Investigator Hester on 2 separation occasions regarding the 4 kids who damaged the City Park bathrooms. Investigator Hester informed the parents they would need to either see the City Clerk and arrange to take care of this matter by the August 7th meeting or it would be turned over to the Court system. No attempts made to contact the Clerk.

Decision made to turn this matter over to the court system. Mayor and Clerk will talk with Clerk, Tammy Teal about filing the necessary Juvenile Complaint forms.

Right-of-Way

d. Mayor Crockett reported she asked Mike to contact Georgia & West to see what they would charge to go ahead and stake the right-of-way on Centralhatchee Parkway, Church Street and Nutt Road and the cost for all roads. Staking the right-of-way can assist us when preparing for sidewalks.

Mike Crockett provided an overview of the clarification received on the right-of-way drawings and reported the difference shown on each side of the road dates back many years ago when land was purchased. Those areas with dotted lines indicate nothing has officially been recorded on this property.

Mural

- e. Mayor Crockett reported Laurie was scheduled to come in last week to make the minor corrections, but failed to do so. Clerk indicated she sent Laurie another email, but had not received a response.

Sign Update

- f. Mike Crockett reported Mark Rogers would build the foundation for the new sign and add the bricks when they arrived from North Carolina. Foundation specification drawings were received and reviewed with Mark. The center piece of steel was delivered and is ready for installation. Completed total costs for the sign should come in around \$25,000.00 or less.

Other Old Business

Noise Ordinance

- g. Mayor Crockett reported she reviewed the Noise Ordinance utilized in Franklin and felt it may be necessary to schedule a workshop to go over it as a group.

Planning Commission

- h. Clerk provided an update on the Planning Commission:
 - 1. Myra Braswell has been sworn in to replace Sandra Nolen on the committee.
 - 2. Myra and Jimmy have indicated they agree with the updates, but has not been able to talk with Tim Jackson and he has not responded to emails. Clerk will attempt to call Tim regarding his thoughts.

Mayor Crockett stated once the Planning Commission approves the changes in the ordinances she would like to schedule a workshop and project them on the wall for the review process.

Slate for Fencing

- i. Mike Crockett reported slate for the boundary fencing has been ordered and will be installed when received.

Bowen Property

- j. Mayor Crockett stated she recently saw Larry Hammond and Jackie “Red” Arrington at the Bowen property and wondered if they might be getting ready to clean it up.

New Business

Adopt Comprehensive Plan

- a. Mayor Crockett reported the Community Work Program portion of the Plan is in your packet for review.

Traffic issues at the school discussed to ascertain if this item should be added to the Community Work Program. Mike Crockett reported this is being handled through the Board of Education. No additional items identified, the Mayor signed the submittal letter, which will be emailed to Three Rivers.

There was a motion and second (E. Loftin/J. Hand) to approve the Comprehensive Plan as presented. The vote was unanimous.

Open House

- b. Following a group discussion, Open House was scheduled for Sunday, September 17th from 2 p.m. to 4 p.m.

Deputy Satellite Office

- c. Mike Crockett reported he is waiting to receive bids on this project.

Welcome Sign

- d. Mayor Crockett stated she would like to see the Welcome Sign at the end of Paschal Lane moved to Highway 27 once the Dollar General is built.

Bronzing Boots

- a. Mike Crockett reported the quote of \$996.00 for bronzing boots was received from a company out of California. This amount would include an inside barrier and bolting them to a piece of black marble. The boots would be double plated and depending on weather conditions, was estimated to last between 3 to 5 years, at which time the bronzing process would need to be redone. The company recommended keeping a close eye on the boots, because you did not want the finish to start breaking down, as this would ruin them.

Alternative suggestions received:

1. Placing boots in display cabinet at City Hall
2. Placing a storage box at the Veterans Memorial to house the boots.

Subject tabled to the next meeting.

Other New Business

SPLOST 5

- b. Mayor Crockett stated a letter was received from Lee Boone requesting our presence at a SPLOST 5 discussion on Tuesday, August 22nd at 6:30 p.m. Please mark your calendars and make plans to attend this meeting. Subject will be placed on the May 2018 Referendum.

Job Posting

- c. Mayor Crockett reported Jody resigned stating she was unable to perform the job. Therefore, we will advertise to fill the position. Position responsibilities include cleaning the facility and assisting the Clerk when necessary.

Playground Equipment for City Hall

- d. Mayor Crockett reported quotes for placement of playground equipment obtained.

Option #1	-	\$21,972.00
Option #2	-	\$22,432.00
Option #3	-	\$18,612.00

Quotes include installation, border and mulch. Equipment for ages 2 to 12 years and would be installed on flat area in front of detention pond.

Subject tabled to the next meeting.

Thank You Cards

e. Mayor Crockett shared the following:

1. Thank You card received from Heard High Marching Band for the 10 cases of water, left over from the Pickin In The Park event, donated to them for Band Camp.
2. Thank You card received from Centralhatchee Elementary School for the tables and chairs.

There being no other business to discuss and on motion and second (P. Jackson/E. Loftin) the meeting adjourned. The vote was unanimous.